

**Summit County Combined General Health District  
Board of Health Meeting – March 14, 2019  
5:00 p.m.  
Keck Boardroom – Building A**



**M I N U T E S**

- A. Welcome of Persons Present** – *Ms. Billow welcomed Sandy Waino, RN, BSN, Public Health Nurse and Gabe Heydinger, University of Toledo student.*
- B. Call to Order** – *Ms. Billow called the meeting to order at 5:07 p.m.*
- C. Board Member Roll Call:** *Patricia Billow, Dr. James Boex, Todd Burdette, Lynn Clark, Dominic Cugini, Dr. Kristine Gill, Dan Karant, Dr. Gayleen Kolaczewski, Leon Ricks, Jeffrey Snell, Dr. Richard Stephens, Karen Talbott and Sheila Williams. Absent: Dr. Robert Denton, Dr. Roberta DePompei, Dr. Alessandra Mamonis and Marco Sommerville. Others present: Donna Skoda, Tonya Block, Donna Barrett, Leanne Beavers, Tonia Burford, Angela Burgess, Aaron Burnette, Bob Hasenyager, Cory Kendrick, Brenda Pickle, Jackie Pollard, Eric Seachrist, Dr. Erika Sobolewski, Tabitha Stearns, and Sandy Waino.*
- D. Approval of the Minutes of the Regular Board Meeting**

**Motion by Mr. Karant, seconded by Dr. Stephens, to approve the Board of Health meeting minutes from February 14, 2019.**

*Approved by voice vote.*

- E. Public and Staff Comments (three minute maximum.)** *Mr. Snell requested details regarding contracts number one and two. Ms. Pierce and Mr. Hasenyager provided details about the lease agreements for space at 739 Graham Road, Cuyahoga Falls and 106 Western Avenue, Akron.*
- F. Reading of Schedule E – Late Filings**
  - 1. Motion by Ms. Clark, seconded by Mr. Karant, to approve the Brewer-Garrett Non-Routine Expense of \$25,980.00 to replace and install two rooftop HVAC units at Fairway Center, Akron, Ohio.**

*Approved by voice vote.*

- 2. Motion by Mr. Karant, seconded by Dr. Boex to approve the Global Equipment Company, Inc. Non-Routine Expense of \$4,304.44 for shelving for the new mosquito/storage facility at 106 Western Avenue, Akron, Ohio.**

*Approved by voice vote.*

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*MINUTES*

**G. Motion by Ms. Clark, seconded by Mr. Karant to adopt Resolution No. 008-19, entitled “Approval of the Consent Agenda, Schedules and all matters on the Consent Agenda”**

<b>Schedule A</b>	<b>Personnel</b>
<b>Schedule B</b>	<b>Employee Training and Travel Expenses</b>
<b>Schedule C</b>	<b>Contracts</b>
<b>Schedule D</b>	<b>Finance</b>
<b>Schedule E</b>	<b>Late Filings</b>

Note: Karen Talbott works for Child Guidance and Family Solutions. Schedule C includes a contract with Child Guidance and Family Solutions for infant mortality programming.

*Approved by voice vote.*

**H. Health Commissioner's Report**

- 1. Sale of Graham Road** – Ms. Skoda reported \$1,414,837.00 has been deposited. SCPH was offered \$15,000.00 to relocate. A couple of the air conditioning units had safety issues that required repairs in the amount of \$11,887.00. We had a maintenance contract with Gardner. They have agreed to pay us \$10,000.00 due to their lack of maintenance to the units. Purchase price was \$1.5 million minus realtor fees. The money from the sale of Graham Road must go towards real estate per the County of Summit. The County has been very supportive in getting the sale completed. Thank you also to Jeffrey Snell. Monies will be used to pay the debt on Fairway.
- 2. Motion by Dr. Gill, seconded by Mr. Cugini, to approve the Summit County Public Health Reorganization Plan.** (See Enclosure). Ms. Skoda reported salary scales have not been reviewed since the merger in 2011. We wanted to give some opportunity internally for promotion and ensure salaries were competitive. Finance & Personnel Committee recommended we move ahead.

*Approved by voice vote.*

- 3. Committee Appointments** – Review list, designate preference(s) and return form to Brenda Pickle. Each committee should have no more than seven members. *The President is a member of all committees by virtue of office (See Enclosure.)*
- 4. Media Topic of the Month** (*Healthy Aging*): [www.scph.org/media](http://www.scph.org/media)

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**M I N U T E S**

5. **99<sup>th</sup> District Advisory Council Meeting** – *Monday, March 25, 2019, Summit Auditorium. Lunch served at 12:00 noon. Please RSVP to Brenda Pickle ([bpickle@scph.org](mailto:bpickle@scph.org)) by Monday, March 18, 2019. Updates on the sale of the building and Fairway infrastructure repairs will be presented. A glass art vase will be presented to Ilene Shapiro, Summit County Executive, for her support of public health.*
6. **PHAB Reaccreditation Virtual Site Visit** – *Friday, March 29, 2019, 12 Noon – 4:00 p.m.*
7. **Fourth Annual State of the County's Health Stakeholders' Breakfast** - *Rescheduled to Tuesday, April 9, 2019, 7:30 a.m. – 10:00 a.m., Quaker Station, 135 S. Broadway Street, Akron, Ohio, 44308. Breakfast served.*
8. **The Environmental Health Committee will meet immediately after the March 14, 2019 Board Meeting.**
9. **The Nursing & Medical Advisory Committee will meet immediately after the April 11, 2019 Board Meeting.**

**I. Administration/Fiscal Report**

1. **2020 Budget** – The Budget Commission has scheduled the 2020 Health District Budget Hearing for Thursday, April 18, 2019 at 9:30 a.m. on the Third Floor of the Ohio Building in Room 300. Board members are invited to attend. *Ms. Burgess reported Finance and Personnel recommended approval.*
2. **Motion by Dr. Boex, seconded by Mr. Karant to support the 2020 General Revenue Budget.**

*Approved by voice vote.*

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**MINUTES**

**J. Community Health Report – Project DAWN Expansion (See Enclosure.)** Ms. Barrett reported the goal to distribute an additional 1,300 Project Dawn kits throughout Summit County with a timeline of February 1, 2009 through April 30, 2019. Barberton is a new site to provide education and distribute kits. Mr. Karant questioned since pharmacies carry their own kits for retail sale and have a medical director in the same building but not in our facility, how does that affect any of the retail pharmacies that are a part of Project DAWN? Does that affect our ability to possess kits and use them, otherwise it would be an out of pocket expense. We do a lot of outpatient drug abuse recovery, with three or four different facilities. If we have an incident in our facility, we would have to use our narcotic with no real compensation. If you have access through Project Dawn, which we have, would that affect pharmacies/retail establishments that provide that type of service? Is there a policy or provision where we would not have access to the kits to replace them if used? Ms. Barrett will follow-up and advise.

**K. Environmental Report – No Report.**

**L. Clinical/Medical Director's Report**

**1. Communicable Disease Report (See Enclosure.)**

**2. Influenza Report (See Enclosure.)**

*Six hepatitis A cases. Several were linked to the state-wide outbreak. We are proactive with immunizations. No measles in Summit County.*

**M. Population Health Report – Tobacco 21 Update.** Mr. Kendrick reported Tobacco 21 failed in Stow on February 28, 2019. There was good community support. Several students from student council testified. It failed five to one. Mr. Kendrick advised there were two issues: It should be a state issue and if you are 18, you should be able to smoke. Cuyahoga Falls introduced Tobacco 21. The Youth Council pushed the Mayor to move forward. Summit County introduced Tobacco 21. Hopefully, a vote will take place on March 25, 2019. Lakemore had their first reading. Tallmadge's first reading is tonight. A lot of momentum with decent press coverage.

**N. Miscellaneous Business –** Ms. Hasenyager provided an update to the Fairway Center sanitary and stormwater improvements (See Enclosure.) DLZ recommends stormwater and sanitary sewer upgrades as well as parking lot upgrades to the rear parking lot for an estimate of \$1,393,733.00. Bid out by June with construction starting in September. Ms. Williams suggested contracting with Mr. Hasenyager to oversee project. He is entertaining the idea on a part-time basis.

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**MINUTES**

**Motion by Mr. Karant, seconded by Ms. Clark to proceed with a contract with DLZ Ohio, Inc. for the Fairway Center stormwater, sanitary sewer and parking lot upgrades.**

*Approved by voice vote.*

Ms. Talbott thanked Donna Skoda for participating in Leadership Akron. Many of the class members responded they enjoyed Donna's presentation as the best part of the day.

Mr. Karant thanked Environmental Health for the sewer connection enforcement in Norton.

**O. Adjournment of the Meeting**

**P. The meeting of the Board of Health adjourned at 6:12 p.m.**

A handwritten signature in blue ink, appearing to read "Dawn S."  
Secretary

A handwritten signature in blue ink, appearing to read "J.M. Bell".  
President

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### *SCHEDULE E - LATE FILINGS*

**SCHEDULE D - FINANCE** (*See Attachment*)

Resolution No. 008-19  
Schedule D - Non-routine Expenses

Items to be Paid

Vendor	Amount	Description
Brewer-Garrett	\$ 25,980.00	Replace and install two rooftop HVAC units at Fairway Center
Global Equipment Company, INC	\$ 4,304.44	Shelving for the new mosquito/storage facility at 106 Western Ave., Akron

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**SCHEDULE A - PERSONNEL**

1. **Approve the retirement of Edie Genshock, Public Health Nurse, effective March 31, 2019.** (*Edie has 20 years of service with Summit County Public Health and worked in multiple programs during her time here, including the Welcome Home Program and NICU programs, BCMH, school nursing, Family Life and Adult Protective Services.*)
2. **Approve the retirement of Bob Hasenyager, Deputy Health Commissioner, effective April 30, 2019.** (*Bob has 24 years of service with Summit County Public Health and 7 years with Portage County Health Department for a total of 31 years of public health service.*)
3. **Approve the resignation of Renee Dell, Sanitarian Coordinator, effective March 15, 2019.** (*Renee has been with SCPH, working most recently in the Lead program, since September 16, 2003 for a total of 15 years. Renee has accepted a position with the Ohio Department of Health.*)
4. **Approve the new Summit County Public Health Salary Classification Scale effective April 1, 2019.** The updated salary classification scale will result in the following position salary increases:

<u>Staff Name</u>	<u>Position Title</u>	<u>Current Rate</u>	<u>Proposed Rate</u>
Anna Copeland	ALCOHOL/DRUG COUNSELOR 2	\$ 28.71	\$ 29.28
Steven Hubbard	ALCOHOL/DRUG COUNSELOR 2	\$ 28.98	\$ 29.28
Connor Moroney	AIR QUALITY ENGINEER	\$ 31.15	\$ 31.77
Sai Sreedhar Varada	AIR QUALITY ENGINEER	\$ 31.15	\$ 31.77
Tabitha Stearns	ATTORNEY	\$ 39.66	\$ 42.85
Denaye Black	BREASTFEEDING PEER HELPER	\$ 13.52	\$ 15.44
Jessica Miller	BREASTFEEDING PEER HELPER	\$ 13.52	\$ 15.44
Madeleine Delino	BREASTFEEDING PEER HELPER	\$ 13.66	\$ 15.44
Amanda Carr	SANITARIAN COORDINATOR	\$ 27.34	\$ 31.77
Angela Genet	PUBLIC HEALTH COORDINATOR	\$ 31.15	\$ 31.77
Brittany Lamantia	PUBLIC HEALTH COORDINATOR	\$ 31.15	\$ 31.77
Iriel Hopkins	SOCIAL WORK COORDINATOR	\$ 31.15	\$ 31.77
Jamie Cammiletti	PUBLIC HEALTH COORDINATOR	\$ 31.46	\$ 31.77
Joseph Bruning	DIETITIAN COORDINATOR	\$ 31.15	\$ 31.77

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*SCHEDULE A - PERSONNEL*

<u>Staff Name</u>	<u>Position Title</u>	<u>Current Rate</u>	<u>Proposed Rate</u>
McKenzie McConaha	EPIDEMIOLOGY COORDINATOR	\$ 31.46	\$ 31.77
Megan Sutherland	PUBLIC HEALTH COORDINATOR	\$ 31.15	\$ 31.77
Tristen Lawerence	CLINICAL COORDINATOR	\$ 31.15	\$ 31.77
Dr. Jennifer Kale	DENTIST	\$ 70.92	\$ 72.03
Leanne Beavers	CLINICAL HEALTH DIRECTOR	\$ 51.04	\$ 55.00
Tonia Burford	DIRECTOR OF ENVIRONMENTAL HEALTH	\$ 49.55	\$ 55.00
Angela Burgess	FISCAL OFFICER	\$ 36.76	\$ 42.48
Dr. Erica Sobolewski	MEDICAL DIRECTOR	\$ 74.26	\$ 75.00
Eric Wyant	SANITARIAN IN TRAINING	\$ 25.73	\$ 26.82
Joseph Kollar	SANITARIAN IN TRAINING	\$ 25.49	\$ 26.82
Luke Spencer	SANITARIAN IN TRAINING	\$ 25.38	\$ 26.82
Matthew Shutte	SANITARIAN IN TRAINING	\$ 25.73	\$ 26.82
Michael Naymik	SANITARIAN IN TRAINING	\$ 25.98	\$ 26.82
Sara Bisson	SANITARIAN IN TRAINING	\$ 26.23	\$ 26.82
Brent Rollins	SANITARIAN SUPERVISOR	\$ 36.40	\$ 36.77
Desaree Masters	SANITARIAN SUPERVISOR	\$ 36.05	\$ 36.77
Griffin Brown	ALCOHOL/DRUG SUPERVISOR	\$ 36.05	\$ 36.77
Nikki Maffei	DIETITIAN SUPERVISOR	\$ 36.05	\$ 36.77

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*SCHEDULE B - EMPLOYEE TRAINING AND TRAVEL*

## MARCH TRAVEL 2019

**Name of Conference/Training:** Picking up Air Standard

**Sponsor:** Lake County General Health District

**Date Attending:** 2/25/2019

**Date Returning:** 2/25/2019

**City:** Mentor

**State:** Ohio

**Staff Attending:** Nicole Bradley

**Grant or General Fund:** Grant

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration:	Mileage:	<b>Total Cost of Expenses:</b> TIME ONLY

**Name of Conference/Training:** Lake County General Health District

**Sponsor:** Lake County General Health District

**Date Attending:** 3/4/2019

**Date Returning:** 3/4/2019

**City:** Mentor

**State:** Ohio

**Staff Attending:** Nicole Bradley

**Grant or General Fund:** Grant

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration:	Mileage:	<b>Total Cost of Expenses:</b> TIME ONLY

**Name of Conference/Training:** Minority Health Month Kick-off Celebration

**Sponsor:** Ohio Commission on Minority Health

**Date Attending:** 3/6/2019

**Date Returning:** 3/7/2019

**City:** Columbus

**State:** Ohio

**Staff Attending:** Iriel D. Hopkins

**Grant or General Fund:** Grant

Airfare:	Shuttle:	Parking:	Lodging: \$80.00
Meals: \$62	Registration:	Mileage: \$147.00	<b>Total Cost of Expenses:</b> \$289

**Name of Conference/Training:** ODH and AAP -Go Vaccinate OHIO- MOBI-TIES  
**Sponsor:** Ohio Department of Health and American Academy of Pediatrics  
**Date Attending:** 3/7/2019                    **Date Returning:** 3/7/2019  
**City:** Columbus                    **State:** Ohio

Staff Attending: Wendy Brolly and Sheila Capone		Grant or General Fund: Grant	
Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration:	Mileage: \$183.28	Total Cost of Expenses: \$183.28

**Name of Conference/Training:** GPRA Training  
**Sponsor:** Ohio Mental Health and Addiction Services  
**Date Attending:** 3/7/2019                    **Date Returning:** 3/7/2019  
**City:** Columbus                    **State:** OH

Staff Attending: Griffin Brown		Grant or General Fund: Grant	
Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration:	Mileage: \$139.20	Total Cost of Expenses: \$139.20

**Name of Conference/Training:** Breaking the Silence: Beating the stigma on violence, stalking, and assault  
**Sponsor:** Community Legal Aid  
**Date Attending:** 3/21/2019                    **Date Returning:** 3/21/2019  
**City:** Kent                    **State:** OH

Staff Attending: Chiffawn Dawkins, Darci Jackson		Grant or General Fund: General Fund	
Airfare:	Shuttle:	Parking: \$20	Lodging:
Meals:	Registration:	Mileage: \$37.12	Total Cost of Expenses: \$57.12

**Name of Conference/Training:** 2019 HV Summit  
**Sponsor:** ODH  
**Date Attending:** 3/25/2019                    **Date Returning:** 3/28/2019  
**City:** Columbus                    **State:** OH

Staff Attending: Rachel Flossie		Grant or General Fund: General Fund	
Airfare:	Shuttle:	Parking: \$24	Lodging: \$775.00
Meals: \$141	Registration: \$188.88	Mileage: \$145.00	Total Cost of Expenses: \$1429.88

**Name of Conference/Training:** Matrix Model Training

**Sponsor:** OACBHA

**Date Attending:** 3/26/2019

**Date Returning:** 3/26/2019

**City:** Columbus

**State:** Ohio

**Staff Attending:** Jackie Pollard, Griffin Brown

**Grant or General Fund:** Grant

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration: \$60	Mileage: \$169.36	<b>Total Cost of Expenses:</b> \$229.36

**Name of Conference/Training:** Fall Prevention Symposium

**Sponsor:** Ohio State University Wexner Medical Center in Partnership with the Older Adults Falls Prevention Coalition

**Date Attending:** 3/28/2019

**Date Returning:** 3/29/2019

**City:** Columbus

**State:** Ohio

**Staff Attending:** Donna Barrett

**Grant or General Fund:** General Fund

Airfare:	Shuttle:	Parking:	Lodging: \$150
Meals:	Registration: \$90	Mileage: \$116.00	<b>Total Cost of Expenses:</b> \$356

**Name of Conference/Training:** OEHA Annual Education Conference

**Sponsor:** OEHA

**Date Attending:** 4/10/2019

**Date Returning:** 4/12/2019

**City:** Columbus

**State:** OH

**Staff Attending:** Tonia Burford and Treva Stetson

**Grant or General Fund:** General Fund

Airfare:	Shuttle:	Parking:	Lodging: \$300
Meals: \$38	Registration: \$330	Mileage:	<b>Total Cost of Expenses:</b> \$668

**Name of Conference/Training:** WIC Counseling Course

**Sponsor:** Ohio WIC, Ohio Department of Health

**Date Attending:** 4/16/2019

**Date Returning:** 4/17/2019

**City:** Columbus

**State:** OH

**Staff Attending:** Lori Assad, Denaye Black, Kendra Taylor

**Grant or General Fund:** Grant

Airfare:	Shuttle:	Parking: \$40	Lodging: \$286.70
Meals: \$120	Registration:	Mileage: \$131.04	<b>Total Cost of Expenses:</b> \$577.74

**Name of Conference/Training:** Annual BCCP Training  
**Sponsor:** ODH  
**Date Attending:** 5/1/2019      **Date Returning:** 5/1/2019  
**City:** Columbus      **State:** Ohio

<b>Staff Attending:</b> Janice Hunter, Laurie Kern, Joanne Tate		<b>Grant or General Fund:</b> Grant	
Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration:	Mileage:	<b>Total Cost of Expenses:</b> TIME ONLY

**Name of Conference/Training:** Oral Health Ohio Symposium  
**Sponsor:** Delta Dental  
**Date Attending:** 5/10/2019      **Date Returning:** 5/10/2019  
**City:** Zanesville      **State:** OH

<b>Staff Attending:</b> Sandra Knezevich; Jennifer Kale		<b>Grant or General Fund:</b> General Fund	
Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration: \$60	Mileage: \$132.24	<b>Total Cost of Expenses:</b> \$192.24

**Name of Conference/Training:** Asbestos Contractor/Supervisor annual refresher training  
**Sponsor:** Training Services International (TSI)  
**Date Attending:** 5/21/2019 & 5/22/19      **Date Returning:** 5/22/2019  
**City:** Canton      **State:** OH

<b>Staff Attending:</b> Julie Brown, Debbie Wallen		<b>Grant or General Fund:</b> Grant	
Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration: \$398	Mileage:	<b>Total Cost of Expenses:</b> \$398

**Name of Conference/Training:** APTI 470 - Quality Assurance for Air Pollution Measurement Systems  
**Sponsor:** US EPA/Lake Michigan Air Directors Consortium  
**Date Attending:** 8/12/2019      **Date Returning:** 8/14/2019  
**City:** Columbus      **State:** OH

<b>Staff Attending:</b> Julie Brown, Brian Ng, Nicole Bradley		<b>Grant or General Fund:</b> Grant	
Airfare:	Shuttle:	Parking:	Lodging: \$1290
Meals: \$276	Registration:	Mileage:	<b>Total Cost of Expenses:</b> \$1566

## MULTIPLE MEETINGS

**Name of Conference/Training:** Ohio Early Childhood Systems Conference \"Infant Early Childhood Wellness: A Systems Approach to Integrated Care\"

**Sponsor:** Ohio Dept of Health

**Date Attending:** 2/27/2019

**Date Returning:** 3/28/2019

**City:** Columbus

**State:** Ohio

**Number of Multiple Meetings:** 2

**Staff Attending:** Patrice Sirmons

**Grant or General Fund:** General Fund

Airfare:	Shuttle:	Parking: \$16	Lodging: \$227.94
Meals: \$52	Registration: \$115	Mileage: \$116.00	<b>Total Cost of Expenses:</b> \$510.94

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## SCHEDULE C - CONTRACTS

### A. Administration

1. Adopt Contract No. 138521 authorizing a Lease Agreement between Rosanne M. DiLauro, M.D., LLC and the Summit County Combined General Health District for space at 739 Graham Road, Cuyahoga Falls (pending Prosecutor approval for the period April 1, 2019 through March 31, 2022 in an amount not to exceed \$135,036.00 payable to Rosanne M. DiLauro, M.D., LLC for the three year term.)
2. Adopt Contract No. 138522 authorizing a Lease Agreement between Stephen J. Magoolaghan and the Summit County Combined General Health District for space at 106 Western Avenue, Akron (pending Prosecutor approval for the period March 18, 2019 through March 17, 2024 in an amount not to exceed \$126,750.00 payable to Stephen J. Magoolaghan for the five-year term.)

### B. Community Health

1. Adopt Contract No. 138513 authorizing an agreement between the County of Summit ADM Board and Summit County Combined General Health District for the support of the Volunteer Guardian Program (pending Prosecutor approval for the period April 1, 2019 through March 31, 2020 in an amount not to exceed \$100,000.00 payable to SCPH.)
2. Adopt Contract No. 138512 authorizing an agreement between County of Summit Developmental Disabilities Board and the Summit County Combined General Health District for the support of the Volunteer Guardian Program (pending Prosecutor approval for the period April 1, 2019 through March 31, 2020 in an amount not to exceed \$50,000.00 payable to SCPH.)
3. Adopt Contract No. 138514 authorizing an agreement between Summit County Department of Job and Family Services and Summit County Combined General Health District for the support of the Volunteer Guardian Program (pending Prosecutor approval for the period of April 1, 2019 through March 31, 2020 in an amount not to exceed \$50,000.00 payable to SCPH.)

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## SCHEDULE C - CONTRACTS

4. Adopt Contract No. 138511 authorizing an agreement between Mary Ann Freedman and the Summit County Combined General Health District for the coordination of the Volunteer Guardian Program (*pending Prosecutor approval for the period of April 1, 2019 through March 31, 2020 in an amount not to exceed \$26,000.00 payable to Mary Ann Freedman.*)
5. Adopt Contract No. 138515 authorizing an agreement between Susan Milne and the Summit County Combined General Health District for the purpose of providing professional guardian services to wards of Summit County Probate Court (*pending Prosecutor approval for the period of April 1, 2019 through March 31, 2020 in an amount not to exceed \$32,260.00 payable to Susan Milne.*)
6. Adopt Contract No. 138507 authorizing an agreement between the Law Office of Julie J. Falter, LLC and Summit County Combined General Health District for the purpose of recruitment and training of guardians for the Volunteer Guardian Program (*pending Prosecutor approval for the period of April 1, 2019 through March 31, 2020 in an amount not to exceed \$36,000.00 payable to the Law Office of Julie J. Falter, LLC.*)
7. Adopt Contract No. 138509 authorizing an agreement between Judy Joyce and Summit County Combined General Health District for the purpose of providing professional guardian services to wards of Summit County Probate Court (*pending Prosecutor approval for the period of April 1, 2019 through March 31, 2020 in an amount not to exceed \$28,260.00 payable to Judy Joyce.*)
8. Adopt Contract No. 138508 authorizing an agreement between Aporia, PLLC, through Member-Manager Lawrence Reinholt for the purpose of providing professional guardian services to wards of Summit County Probate Court (*pending Prosecutor approval for the period of April 1, 2019 through March 31, 2020 in an amount not to exceed \$55,640.00 payable to Aporia, PLLC.*)
9. Approve Contract No. 138505 authorizing an amended agreement between Hope 7, Inc. and Summit County Combined General Health District for infant mortality programming (*pending Prosecutor approval, for the period of January 1, 2018 through December 31, 2019, in an amount not to exceed \$277,105.46, payable to Hope 7, Inc.*)

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## SCHEDULE C - CONTRACTS

- 10. Adopt Contract No. 138504 authorizing an amended agreement between Charisma Community Connections and Summit County Combined General Health District for infant mortality programming (pending Prosecutor approval for a period of January 1, 2018 through December 31, 2019, in an amount not to exceed \$453,269.46, payable to Charisma Community Connections.)**
- 11. Adopt Contract No. 138503 authorizing an amended agreement between AxessPointe Community Center and Summit County Combined General Health District for infant mortality programming (pending Prosecutor approval for a period of January 1, 2018 through December 31, 2019, in an amount not to exceed \$458,918.00, payable to AxessPointe Community Center.)**
- 12. Adopt Contract No. 138502 authorizing an amended agreement between Child Guidance and Family Solutions and Summit County Combined General Health District for infant mortality programming (pending Prosecutor approval for a period of January 1, 2018 through December 31, 2019, in an amount not to exceed \$260,636.00, payable to Child Guidance and Family Solutions.)**
- 13. Adopt Contract No. 138499 authorizing an amended agreement between Summa Health and Summit County Combined General Health District for infant mortality programming (pending Prosecutor approval for the period of January 1, 2018 through December 31, 2019, in an amount not to exceed \$208,500.00, payable to Summa Health.)**
- 14. Adopt Contract No. 138500 authorizing an amended agreement between Project Ujima and Summit County Combined General Health District for infant mortality programming (pending Prosecutor approval for a period of January 1, 2018 through December 31, 2019, in an amount not to exceed \$112,915.00, payable to Project Ujima.)**
- 15. Adopt Contract No. 138501 authorizing an amended agreement between Community Action Akron Summit and Summit County Combined General Health District for infant mortality programming (pending Prosecutor approval for a period of January 1, 2018 through December 31, 2019, in an amount not to exceed \$95,425.00, payable to Community Action Akron Summit.)**

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## *SCHEDULE C - CONTRACTS*

### **C. Environmental Health**

- 1. Adopt Contract No. 138506 authorizing an agreement between Northeast Ohio Regional Sewer District (NEORSD) and the Summit County Combined General Health District for 2019 Phase II Stormwater Regulation support services to member communities (pending Prosecutor approval for the period January 1, 2019 through December 31, 2019 in an amount not to exceed \$45,205.60 payable to SCPH.)**

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*SCHEDULE D - FINANCE*



## SUMMIT COUNTY PUBLIC HEALTH

Monthly Cash Statement  
As of February 2019

<u>Cash Receipts</u>	<u>General Fund</u>	<u>Special Revenue</u>	<u>Total</u>
State Subsidy	\$101,883	\$0	\$101,883
Environmental Health Fees	\$729,824	\$7,735	\$737,559
Vital Statistics	\$76,264	\$0	\$76,264
Personal Health Services	\$104,133	\$74,927	\$179,060
Miscellaneous Receipts	\$3,080	\$87	\$3,167
Federal Funds Reimbursement	\$8,280	\$1,757,953	\$1,766,233
Local Contracts (Including Akron)	\$717,597	\$364,809	\$1,082,406
State Fees	\$159,259	\$0	\$159,259
Rental of Property	\$25,763	\$0	\$25,763
<b>TOTAL CASH RECEIPTS</b>	<b>\$1,926,083</b>	<b>\$2,205,511</b>	<b>\$4,131,594</b>
<u>Cash Disbursements</u>	<u>General Fund</u>	<u>Special Revenue</u>	<u>Total</u>
PERS/Workers Comp/Medicare	\$137,879	\$120,296	\$258,175
Health Benefits	\$173,088	\$152,946	\$326,034
Travel	\$25,871	\$9,661	\$35,532
Supplies	\$107,555	\$69,656	\$177,211
Contracts Services/Repairs	\$316,866	\$594,395	\$911,261
Building Rental	\$0	\$12,796	\$12,796
Advertising and Printing	\$997	\$4,241	\$5,238
Other Expenses	\$12,849	\$2,559	\$15,408
Equipment	\$37,881	\$22,073	\$59,954
Remittance to State	\$213,467	\$0	\$213,467
Debt Service-Building	\$67,013	\$0	\$67,013
Client Services	\$5,671	\$2,781	\$8,452
Salaries	\$894,893	\$783,545	\$1,678,438
<b>TOTAL CASH DISBURSEMENTS</b>	<b>\$1,994,030</b>	<b>\$1,774,949</b>	<b>\$3,768,979</b>
<b>RECEIPTS LESS DISBURSEMENTS</b>	<b>(\$67,947)</b>	<b>\$430,562</b>	<b>\$362,615</b>
<b>Reserve for Encumbrances</b>	<b>\$6,310,704</b>	<b>\$4,566,686</b>	<b>\$10,877,390</b>
<b>FUND BALANCE</b>	<b>\$6,242,757</b>	<b>\$4,997,248</b>	<b>\$11,240,005</b>



# Summit County Public Health

## General Fund Executive Summary

### February 2019 Financial Report

	<u>2018 YTD</u> <u>Actual</u>	<u>2019 YTD</u> <u>Actual</u>	<u>2018 vs 2019</u> <u>YTD Variance</u>
<b>Cash Receipts</b>			
Local Taxation	0	0	0
State Subsidy	101,883	101,883	(0)
Environmental Health Fees	765,291	729,824	(35,467)
Vital Statistics	75,550	76,264	714
Personal Health Services	110,143	104,133	(6,009)
Miscellaneous Receipts	26,269	3,080	(23,189)
Federal Funds Reimbursement	0	8,280	8,280
Local Contracts (Including Akron)	58,208	717,597	659,389
State Fees	162,916	159,259	(3,657)
Rental of Property	20,525	25,763	5,237
<b>TOTAL CASH RECEIPTS</b>	<b>1,320,784</b>	<b>1,926,082</b>	<b>605,298</b>
<b>Cash Disbursements</b>			
Salaries	958,416	894,893	(63,523)
PERS/Workers Comp/Medicare	146,280	137,879	(8,401)
Health Benefits	175,473	173,088	(2,386)
Travel	23,071	25,871	2,800
Supplies	49,538	107,555	58,017
Contracts Services/Repairs	198,110	316,866	118,756
Building Rental	0	0	0
Advertising and Printing	516	997	481
Other Expenses	10,307	12,849	2,542
Equipment	11,954	37,881	25,927
Remittance to State	203,822	213,467	9,645
Nuisance Abatement Expense	0	0	0
Debt Service-Building	68,524	67,013	(1,510)
Client Services	0	5,671	5,671
<b>TOTAL CASH DISBURSEMENTS</b>	<b>1,846,009</b>	<b>1,994,029</b>	<b>148,020</b>
<b>RECEIPTS LESS DISBURSEMENTS</b>	<b>(525,225)</b>	<b>(67,946)</b>	<b>457,279</b>
Transfers/Advances-In (Receipts)	0	0	0
Transfers/Advances-Out (Disbursements)	0	0	0
Reserve for Encumbrances	6,215,917	6,310,704	94,787
<b>FUND BALANCE</b>	<b>5,690,692</b>	<b>6,242,758</b>	<b>552,066</b>